

Director Report
January 2024

- State inspection took place on January 18th. We received a perfect inspection.
- During the week of January 15-19, the center had one snow delay and one center closure due to inclement weather.
- Several tours were conducted during the month of January. This was to fill several part-time spots and two preschool full-time spots. Both full-time spots were filled.
- Interviews were held in January. Our goal is to fill the positions which became open in December and to prepare for several teachers going on maternity leave in the summer.
- Summer survey have been returned. Our kindergarten and school-age programs are filled. We base our enrollment on the current family's needs of the program. Summer packets will be distributed in March.
- Staff meeting and training took place the week of January 15th and the week of January 22nd. The staff is working through a ten-module training focusing on Conscious Discipline. This will provide a framework to support classroom management and teacher reflection.
- TCG began the upgrade for the security system. We are in the process of upgrading the following: cameras, signs, audio/video systems, door intercom systems, surveillance systems, fire alarm systems, door access, and burglar systems. Secure wire is the company we chose to complete the upgrade. This is a huge endeavor for TCG. We have included Pastor Sarah in our conversations with the upgrade and the security enhancements which will be taken place in 2024. We appreciate the support and the focus on keeping the teachers, children, and families safe.
- TCG waged a "penny" war to generate some funds to replenish our emergency fund. We earned over 500.00. We believe every bit helps. This is the beginning of many different fundraisers to refill our emergency fund with the cost to upgrade the security and fire systems of the educational building.
- Currently, we are looking into grants to support the upgrade of the security system. We did apply for one through the state of PA but have not heard back if we were approved. We will continue to search and research different options.

Respectfully Submitted,

Tracy Baxter